



CODE OF CONDUCT IN THE STUDY HALL

This code of conduct is aimed at meeting the needs and interests of the entire educational community (pupils, parents, teachers, supervisors or school monitors, etc.).

Secondary school pupils have the right to:

- access a **calm working environment** conducive to the completion of work and tasks requested by teachers.
- benefit from **adult supervision** ensuring that each pupil's work is respected.
- receive **practical help** in their personal work.
- work in a **clean and pleasant space**.

In return, pupils have some responsibilities:

RESPECT (in accordance with the school rules):

- **People:** the general attitude must be proper.
- **Timetables:** as is the case with a lesson, pupils must arrive on time and stay till the end of the session.
- **Material:** no damage will be tolerated (graffiti, engravings, ink, correction fluid, etc. on the tables). If it occurs, it will be repaired by the pupil. Pupils must not rock on their chairs.

SILENCE:

- **Silence is required for good concentration, as well as for work that is carefully and very well done.** Group work is only rarely allowed in these areas. Only **WHISPERING** is allowed.
- In order to ensure that this rule is obeyed, each pupil must leave his or her correspondence book at the corner of the table. This will enable the school monitor to have access to it at any time, in case the rules are not respected.
- **Communication between pupils and movement shall only be possible after authorisation has been given by a supervisor.**

WORK:

- Each pupil must **bring some work or reading material** for study hours. School monitors shall regularly check with pupils to ensure that their work is actually completed. Another activity will be tolerated provided that it is done individually, that the pupil concentrates on it and it does not interfere with his/her personal work. Paper, coloured pencils and markers will be made available to pupils upon request.

CLEANLINESS:

- Food and sweets are not allowed in the study hall;
- **Papers, paper cuttings, etc., must be collected** at the end of the session and put in the bin;
- Pupils must **tuck in their chairs** before leaving the room.

Pupils and adults must respect the code of conduct defined above. Pupils must also comply with the additional instructions given by the school monitors. Under no circumstances will a pupil be allowed to interfere with the work of his/her classmates.

Mrs Castre /Senior School Administrator (CPE)