



## LYCEE FRANCAIS INTERNATIONAL JACQUES PREVERT

### MINUTES OF EXTRAORDINARY GENERAL ASSEMBLY HELD ON SEPTEMBER 29<sup>th</sup> 2022.

#### Presents:

1. Mrs. Sophie Bailly-Bechet, Chairperson
2. Mrs. Nachula Wilson, Treasurer
3. Mr. Krishan Kapoor, Member

#### Absents:

1. Mr Wissam Raad, Deputy-President
2. Mrs Enyonam Dagadu, Deputy-treasurer
3. Mrs Emma Tarrant, Member

Minutes of the meeting: Extraordinary General Assembly 29/09/2022

Organized by the President of the School Management Board

## Agenda

Presentation of the different instances organizing the school life:

- School board
- Primary School board and the different committees
- International Section
- Board of directors presentation

Election of the new board members

Opening of the session

## School board (Rachid Ashka)

#### Goal:

It's a consultative body composed of all the members of the educative sectors: teachers, administration, students and parents.

The goal of this board is to bring solutions to problems we have in the school, to name a few: education, administrative, material, hygiene, social... It contributes to and re-assess the school regulations on regular basis.



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#### Modus operandi:

The board meets (at least) 3 times a year, so once a term.

The election for the school board is planned once a year and takes place next week (7/10). More information will be distributed through email. The mandate of the candidates is one year.

To assist the school board, several committees composed of volunteer parents work on specific topics. Any member of the APE can be part of the committees. The committees are organized by topics.

Example of few committees:

- Health and citizenship
- Restauration
- Discipline
- Second degree
- Hygiene et security
- Student life

... and more...

Meetings of the committees are on ad-hoc basis.

An example of the decision of the school board: decision to wear or not COVID masks at school.

### **Primary School board (only for primary school) (Giulia Tavalato)**

The Primary school board focuses on well-being of the pupils (Maternelle + Primaire). It involves the head of Primary School, the representants of the parents and the representants of the students. It checks and reviews the primary school projects, proposes some topics to promote around the life of the school (anti-bullying week, reading week...), review and approves the internal school regulation...

The primary school board meets at least once a term.

The primary school board is elected. The election is done through candidate list.

There are 15 representative parents and 15 subs.

### **The international section council (SIB) (Maame Adjei)**

It is a new initiative introduced 3 years ago. It concerns students from CP up to Terminale.

The SIB section has its own meeting, 2 times a year at the beginning and at the end of the school year. The objective of those meetings is to expose and review the projects for the school year for the international section.

The main impact is for the High School, where the students have extra hours on top of the standard curriculum.



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The admission into the SIB is to be decided with the school administration as students must comply with few requirements.

## The board of directors (Sophie BAILLY-BECHET)

It is the main body that manages the APE (Association des Parents d'Éleve), including its finance, the HR, the building...

The body is managed through board meetings that are called around once every 2 months.

The board organizes 2 General Assemblies, the one at the beginning of the year, to vote the yearly budget, and then a meeting at the end of the school year.

The board is composed of 7 to 10 elected members.

Then, few consultative members (non-voting):

- the co-secretary
- the COCAC
- the Vice Consul
- 3 members of the administration: the Principal, the CFO, the Head Master
- 2 representants from the staff (elected)

Executive board:

- The President
- The Vice President
- Co-secretary
- The Treasurer
- The Vice Treasurer

The role of the Treasurer is to guarantee that all the decisions of the boards are properly implemented.

The role of the Secretary is to guarantee the proper governance of the board. He should prepare all the meeting minutes.

The board of Directors is managed through 6 committees. In the committee, we always have the 3 representatives of the administration, some members of the board, and for some committee, the representants of the teachers:

- Finance (chairperson Mrs Wilson)
- HR (chairman Mr Sidibe)
- Recruitment (chairman Mr Sidibe)
- Infrastructure (chairman Mr Kapur)
- Communication (chairperson Mrs Tarrant)
- Social dialog (chairperson Mrs Wilson)



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The member of the board of directors is elected for 2 years with a maximum of 2 terms, so for a maximum of 4 years.

## Presentation of the candidates for the election of the board

Thomas Le Guével

Jean-Louis Feghali

Alexis Damaz

Mirna Abdel Massih (didn't attend the meeting)

As there are 4 candidates for 4 vacant seats at the board, the vote for each candidate is a vote either "for" by show of hands or "abstention".

Vote:

Thomas Le Guével: Majority of "for".

Jean-Louis Feghali : Majority of "for".

Alexis Damaz : Majority of "for".

Mirna Abdel Massih : Majority of "for".

The 4 candidates are elected to the Board of Directors.

  
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**Sophie Bailly-Bechet**  
**President of the Board**

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**Co-Secretary**