



## Minutes of Wednesday 10<sup>th</sup> November 2021 School Board meeting

Members present :

Mrs Blaizot, representative of the French Embassy  
Mr Ballieu, Principal of LFIA  
Mrs Sako, Primary School Headmistress  
Mrs Castre, Principal Education Advisor  
Mr Koné then Mrs. Enuwoame, representatives of the School Council  
Mr Aschkar, parent elected to the School Council  
Mrs Cobbaert, parent elected to the School Council  
Mrs Guignard-Gonzalez, parent elected to the School Council  
Mr Kapoor, Member of the Board of Directors  
Mr. Salomon, representative of the primary school teachers  
Mrs Fleku, representative of the primary school teachers  
Mrs Delaigue, representative of the secondary school teachers  
Mrs Longueville, representative of secondary school teachers  
Mr Arsène Ballieu, student elected to the School Council  
Mr Yvann Adepo, student elected to the School Council

### 1) Agenda approved by all school board members

### 2) Approval of the 16<sup>th</sup> June 2021 school board meeting minutes

Adopted unanimously

### 3) Setting up of the bodies

### 4) Reminder of the School Board rules of procedure

No questions, therefore the rules of procedure of the school board are maintained.

### 5) Report of the 2021 academic year

Mr Ballieu presented the enrolment evolution over the last 5 years.

Since 2017, we can observe a stable growth of about 50 students per year.

This growth was mainly in kindergarten classes in 2017 and 2018.

Since the lockdown in March 2020, all levels except kindergarten have seen their enrolment grow.

At the start of the 2021 academic year, we have noted a growth of more than 70 students.

To date, our total enrolment is 730 students, for a capacity of approximately 600 students on the current site.

Following the visit of an expert programmer, Mr. Cheron, the Board of Directors proposed to relocate part of the school (kindergarten level) in order to expand and renovate the existing site.

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## 6) Educational projects

### a) British International Section :

The SIB was established at the beginning of the 2020 school year in primary schools.

For the junior and high school levels, it was first necessary to find teachers in English literature, history/geography and English who had worked in the British school system.

At the beginning of the 2021 academic year, an English literature teacher and a history/geography teacher were recruited who, for personal reasons, resigned after two days.

The International Section has been opened in the school without the teaching of History and Geography.

The school's ambition is to open the BIS in the senior high school in 2022, with at least the 10<sup>th</sup> grade.

### b) Beginning of an Arabic course

The learning of Arabic was opened at the beginning of the academic year in September 2021 in elementary school (53 pupils benefit from it) during extracurricular period, and in 6<sup>th</sup> grade in LV2 (2<sup>nd</sup> modern language): 5 students.

Mrs Yazbeck, an Arabic teacher, will be organizing an evening dedicated to the Arabic language on Thursday 16<sup>th</sup> December (World Arabic Day being Saturday 18<sup>th</sup> December).

### c) Reading time in the CDI in the students' timetables

A one-hour reading time per fortnight has been proposed to all our secondary school students.

The students have to pick a book and speak about it.

### d) An extra half hour of mathematics at the junior high school / consolidation of numerical skills.

An application called PIX is designed to train and assess students' digital skills.

Mr. Salomon asked if there was a certification at the end and if teachers could take this exam.

Mr. Ballieu confirms that a certification is done internally for 9<sup>th</sup> and 12<sup>th</sup> grade but that the students begin to work on the PIX software as of 7<sup>th</sup> grade.

The principal also confirmed that the taking of this certification for the teachers is entirely possible.

Previously, our students, from 11<sup>th</sup> grade had the choice between 6 areas of specialisation:

**Mathematics**

**Physics and Chemistry (SPC)**

**Life and Earth Sciences (SVT)**

**Economic and Social Sciences (SES)**

**Languages, Literature and Foreign Cultures (LLCE)**

**History and Geography (HG)**



**Two new majors were offered this year:**

**e) Humanity, Literature and Philosophy (CNED – 11<sup>th</sup> grade)**

Students have the possibility to follow this course through the CNED (National Centre for Distance Learning), by receiving 2 hours of support in the school from their teachers:

1 hour with Mr Meneghin in Literature

1 hour with Mrs. Delaigue in Philosophy

1 hour of personal work in the school. A room has been assigned to them

The tests will be those given by the CNED.

A full face-to-face course in our school is scheduled for the final year students at the beginning of the school year 2022/2023.

**f) Rights and Major Issues of the Contemporary World**

Students have the possibility to follow this option through the CNED, with the assistance of a teacher from the school: Mr Mothes.

**g) Introducing "homework".**

Some students have difficulties with their homework.

The school has therefore set up a support system with volunteer teachers.

To date, some students already benefit from one hour of homework support during their free time.

**h) Drafting of the school project for the period 2022-2025**

The new school project was worked on last year and must be finalized before the end of this civil year.

**i) Still in progress**

- Foreign language certification policy:

APTIS - English certification in the 5th grade

DELF - Certification in French

IGCSE - Certification in English language, junior-senior high school

DELE - Certification in Spanish



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- Implementation of the Parcours d'Education Artistique et Culturel (PEAC): a portfolio of the primary school years
- Baccalaureate reform: 40% continuous assessment in the baccalaureate and 60% written and oral tests.
- Major networking events:
  - o ADN project (10th grade student, 4 to 6 weeks in another AEFE school)
  - o AEH: Budding Ambassador: oratory contests.
  - o IYG: International Youth Games. Sports tournaments in AEFE schools.
  - o Zone sports tournaments: Côtière at the junior high school and Challenge at senior high school.
  - o Week of the French high schools of the world "Art, science and sustainable development: French education to prepare for the world of tomorrow".
  - o Promotion of inclusive education and consideration of students with special educational needs.

Mrs. Guignard-Gonzalez asked what we can do to help all pupils with identified difficulties and what arrangements already exist in the school to identify these pupils with special needs. Some pupils cannot be helped by Mrs. Cottet, the school's speech therapist, as she is no longer available.

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Once a Personalized Hospitality Project (PAP) is formalized, teachers have the duty to take into account the recommendations given.

Some students also benefit from the assistance of an adult (Assistant de Vie Scolaire) in lessons and other activities within the school (canteen for example).

Exam arrangements can be requested from the Academy of Nantes for the 9<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup> grade exams.

Mrs. Castre and Mrs. Delaigue specified that some pupils can, without being followed by Mme Cottet, benefit from PAP. This concerns children for whom we have received a medical report but which is not linked to dyslexia (e.g. behavioural problems, high achieving students...).

These students also benefit from PAP and recommendations adapted to their particularities.

Mrs Cobbaert, AVS in the school, confirms that the PAPs are carefully monitored by the teachers

We now have 32 PAP/PPS in place in the secondary school and 16 in primary school being monitored by Mrs .Cottet.

## 7) Adoption of the annual guidance education plan 2021-2025

Career day in January 2022.



Number of members present: 14

1 Abstention

13 in favour

**Approved**

### **8) Presentation of the French Charter at LFIA**

French is the language of instruction at LFIA.

The teachers would like to mobilize the students and parents in the form of a commitment. A French charter has been prepared by the French teachers for over a year. It will be sent to parents and students who will be required to sign it.

If the French school system of education has been chosen, students should be encouraged to listen and read in French outside the classroom as well (watching a film in French and reading books and comics in French for example).

All teachers should be involved in the teaching of French. We strive for excellence in both written and spoken French for our students, so we must ensure that all students express themselves in correct French.

Mr. Salomon proposed that this document should also be used in primary schools.

Mr. Ballieu specified that this charter is indeed intended for the whole school. It will therefore be sent to the parents of student from kindergarten to grade 12.

The document will be revised to include students from PS to Terminale and to involve the Library (BCD) and as well as the Knowledge and Culture Centre (CCC).

The charter will be sent to all families and posted in all classrooms.

Mrs Delaigue underlined the commitment of Mr. Meneghin who mobilized himself for the introduction of this charter.

Mrs. Blaizot, underlined that this initiative is endorsed by the French Embassy. However, she pointed out that this should be a positive factor and not a reason for rejecting non-French speaking students or families and that the school should remain open to all nationalities.

Mr. Ballieu confirms that this charter has been put in place to aim for excellence in education in our school for all students, whatever their mother tongue. It is an act of mobilization of the teaching staff for whom success depends on the mastery of the French language.

Teachers must strive every day to assess and improve the level. This is why the quality and mastery of the oral and written French language will give rise to separate appreciations in the school reports for each term.





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Mrs. Delaigue suggested to Mrs. Blaizot that she should send her the philosophy papers of certain final year students so that she could determine the standard of written expression in French.

Mr. Ballieu reaffirmed that the objective of this charter is the success of the students.

#### **9) Presentation of the evaluation project in the final cycle**

40% of the assessment of the Baccalaureate is currently done by continuous assessment for the core subjects. The remaining 60% is divided in 11<sup>th</sup> and 12<sup>th</sup> grade between the following tests: specialties, philosophy, French and the Grand Oral in June.

Teachers of the same subject therefore have to harmonize their approach so that students at the same level are assessed in the same way, whether they are in one class or another.

The pedagogical freedom of teachers is obviously not called into question.

The student's overall mark must include at least three grades. Students have a duty to comply with the proposed assessments.

#### **10) 2021-2022 Provisional schedule**

Cf. annex

#### **11) Approval of the amendment to the 2021-2022 health protocol**

We propose a modification of the health protocol:

- 1) Removal of the "bubbles" for grouping children by class in primary school
- 2) Re-opening of the extra-curricular activities from January 2022
- 3) Re-opening the changing rooms for PE classes
- 4) Allowing the CDI and BCD to receive more students during breaks

1 Abstention

13 in favour

**Approved**



The wearing of masks both indoors and outdoors, the physical separation of 1m in the classroom and during outdoor interactions, and regular hand washing are maintained.

This is a mandatory requirement by the Ghanaian authorities.

## **12) Minutes of the School Council meeting of 8 November 2021**

8<sup>th</sup> November 2021 meeting minutes (attached)

Mrs. Sako would like to congratulate the English teachers on the excellent results obtained by the CM2 pupils at the APTIS.

## **13) Other matters**

Mrs. Delaigue stresses on the dilapidated state of the teachers' room.

The tables are not big enough to work on and the computers are faulty. Moreover, the Wi-Fi is irregular.

It is very complicated to work in these conditions.

The facilities proposed before the summer of 2021 were unsatisfactory. Only a few armchairs which are not very practical.

Mr. Ballieu suggested that the teachers draw up a document listing their needs so that they can be taken into account.

Mr. Kapoor, member of the Board of Directors, suggested that the space above the school canteen could be converted with electricity connections. It could also be soundproofed.

Beginning of meeting : 15:00

End of meeting : 17:55



Delphine CASTRE

Secretary

Sophie Guignard-Gonzalez

Co-secretary