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## MINUTES OF THE SEPT 17<sup>TH</sup> 2020 SCHOOL BOARD MEETING

### Attending members :

M David BALLIEU (Principal)  
Ms Karine SAKO (Director)  
Ms Sylvie BOURGET (DAF)  
Ms Delphine CASTRE (CPE)  
Ms Maëlle LONGUEVILLE (representative secondary school teachers)  
M Pierre MONBEIG (representative secondary school teachers)  
Ms Fanny PIAROU (deputy primary teacher representative)  
M Rémi SALOMON (primary teacher representative)  
Ms. Peggy PIAT (parent elected to the governing board)  
M Krishan KAPOOR (parent elected to the Board of Directors)  
Ms. Julie HELLEMANN (Member - Board of Directors)  
Mrs. Alice COLES (Member - Board of Directors)  
Ms. Joan HADDAD (parent elected to the governing board, replacing Ms. Foulon)  
Ms. Nathalie OCRAN (parent elected to the governing board)

Session secretary: Sylvie BOURGET (DAF)

M. BALLIEU expresses his gratitude to the SB members for their presence and presents the agenda.

### **Agenda:**

1. Presentation of the Protocol for the reopening of the Lycée Français Jacques Prévert of ACCRA.



<p>Principal</p>	<p>M. BALLIEU introduces the session by recalling the election of class delegates which will take place from September 28 to October 2, 2020 as well as the elections of parents' representatives to the school council and school board which will take place on October 9, 2020.</p> <p>M. BALLIEU requests the approval of the governing board concerning the organization of these elections.</p> <p>Indeed, the elections are to be held electronically via Pronote, which guarantees the security of the votes since each voter has a password.</p> <p><b>Vote: Approved unanimously</b></p> <p><b>Presentation of the LFA reopening protocol - October 2020</b></p> <p>As a reminder, the latest speech of the President of Ghana recommends a resumption of school in January 2021 except for exam classes which are allowed to resume on site in order to prepare for their exams from October to December 2020.</p> <p>M. Ballieu stresses that the French and Ghanaian calendars differ in academic pace.</p> <p>Also, the National Inspectorate Board (Ghanaian National Education) brought together the heads of private schools in Ghana to consider an early resumption of on site classes for the benefit of exam classes, subject to a reopening protocol approved by this body.</p> <p>This reopening plan presents the health conditions aimed at resuming face-to-face lessons from the beginning of October 2020 for classes preparing for the National Brevet Diploma (cycle 4 -5<sup>ème</sup>, 4<sup>ème</sup> and 3<sup>ème</sup>) and the Baccalaureate (end of high school. -1<sup>re</sup> and Terminale).</p> <p>The French Embassy also communicates its recommendations:</p> <ul style="list-style-type: none"><li>• Reopening protocol: “Following the request made by the Ghanaian authorities”</li><li>• Make provisions for a possible PCR test for all staff and students before the school reopens.</li><li>• Specify that the school can provide a mask in case it has been forgotten</li><li>• Sports activities will follow the recommendations formulated by the Ghanaian government.</li></ul> <p>Observation: ask parents for permission to test their child when necessary.</p>
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Mr. SALOMON	Question: Will this protocol be communicated to parents?
Principal	The protocol will be communicated to parents and signed by parents and students before the school reopens.
Ms. OWUSU:	<p><b>II Sanitary protocol: observations</b></p> <p><b>Point 3- Wearing a mask</b> : “in some schools, children have a neck strap with a pocket that prevents the masks from lying around”</p>
Principal	For the moment, only elder pupils are concerned. They know how to use their mask.
Ms COLES	<p><b>Point 4. Movements within and near the LFA</b></p> <p>Advises that students should not be staying in groups around the school.</p>
Ms OCRAN	<p><b>Point 5. Presence in the school and work organization methods</b></p> <p>Questions about the relevance of the students' outings during the day?</p>
Principal	Students in 1ere and Terminale may sometimes have 1 to 2-hour breaks in between classes. The school is not well equipped enough in terms of infrastructure to welcome and retain all students within the school.
Ms PIAROU	Would it then be possible to change the timetables so as to concentrate the lessons?
Principal	This is not possible because students have chosen special lessons that not all of them take, so timetables are personalized.
Ms HELLMANN	From October, if the school reopens, will the teachers be teaching on site and remotely at the same time?
Principal	Correct. Distance learning will be maintained for classes that will not be able to resume face-to-face.
M SALOMON	<p><b>III - Organization of lunch breaks and recess</b></p> <p>The students will have lunch in the canteen. Will there be enough gel and sinks available for them to sanitize their hands?</p>
Principal	There will be hydro-alcoholic gel dispensers and sinks with soap



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	<p>If necessary, gels will be placed on the canteen tables.</p>
Ms COLES	<p><b>V - Isolation protocol for people with symptoms</b> If there is a proven case, will the class be closed?</p>
Principal	<p>All contact cases should be tested and observe a quarantine period. The class will be closed for the time needed.</p>
Ms COLES	<p>Do we know of parents who refuse to send their children to school?</p>
Principal	<p>Indeed, some parents may fear for their child. The child is not in class: 2 cases If it turns out that the child must stay home: lesson shared If the child is not in class by choice of the parents, we are not bound to provide the course.</p>
Ms. OWUSU:	<p>Who will “assess” the reasons why the child should stay home?</p>
Principal	<p>We will make sure students with health problems or forced to remain outside Ghana will have access to the lessons.</p>
Ms OCRAN	<p>Gratitude expressed to the principal for this protocol as well as to all the people who contributed to its writing.</p>
Mr. KAPOOR	<p>Reminds that using the visor alone is not a sufficiently effective means of protection. Only the mask protects.</p>
Principal	<p>Some teachers say it is impossible for them to teach wearing a mask throughout the lessons. The question is put to the National Inspectorate Board whose answer is expected shortly.</p> <p>Meeting closed at 4:30 p.m.</p>

Secretary

  
Sylvie BOURGET

Principal

  
