



ÉTABLISSEMENT  
CONVENTIONNÉ



**aefe**

Agence pour  
l'enseignement français  
à l'étranger

# Lycée Français International JP d'Accra

is looking to engage a

## **PROJECT MANAGEMENT FIRM**

with experience in construction, to support it in its expansion project.

### **The scope of the project is to:**

- define the project goals, needs and scope
- Plan, monitor and document tasks throughout the project
- manage all resources necessary for the execution of the project
- foster effective communication with stakeholders concerning project status
- ensure project compliance with all applicable regulatory frameworks
- foresee and strategically eliminate blockers and potential risks
- monitor and control safe working practices
- document each step of the process using various project management tools
- Define school technical and operational requirements
- Prepare Scope and tenders

### **Shortlisting criteria**

**The firm must :**

- be legally registered and in good standing in Ghana
- have done business in Ghana for at least 10years
- have proven experience in producing deliverables on software platforms
- Proven track record of having successfully completed at least three (3) assignments of similar nature and complexity
- show evidence of technical and managerial capacity
- show proven ability to give value for investment
- have good reputation and references

### **How to submit documents**

Expressions of interest, clearly sealed and labelled, must be delivered to the address below in person by Wednesday, 15th May, 2024 at 1:00pm (GMT+0)  
**(THREE HARD COPIES and ONE SOFT COPY ON A VIRUS-FREE PEN DRIVE)**

**The Project Coordinator (Mr. Mohamed SIDIBE)**

**No 6 Bathur Street, East Legon.**

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