



MINUTES OF THE SCHOOL COUNCIL MEETING OF 17 JUNE 2026

Meeting commenced at 8:05 am

Secretary: C. Enjuanès;

Deputy Secretary: R. Aschkar

Those present with voting rights included:

Mrs. Dauer, School Principal
Mrs. Alliès, Primary Headmistress
Mrs. Tchivagnon, Educational Advisor for Students
Mr. Sidibé, Chief Financial Officer
Mrs. Iyayi, Parent Representative
Mrs. Appah, Parent Representative
Mr. Aschkar, Parent Representative
Miss Ibrahim, Student Representative

Attendees included:

Mrs. Enjuanès, EMFE, Mrs. Dagadu, Board Treasurer,
Mr. Agbenyéké, CVL Chairperson.

1. Suggested modifications to secondary school schedules

Goals of the modifications:

- To shorten the school day for secondary students.
- To address ongoing feedback from families about reducing the length of the school day.
- To improve traffic flow during school pick-up and drop-off times.
- To prevent overlap between:
 - o Breaks for secondary school students;
 - o Parents arriving to collect primary school pupils at 2:30 pm.
- To enhance safety around the school premises. Proposed adjustments:
 - o Move the start of classes up by 10 minutes, from 7:55 am to 7:45 am.
 - o Reduce both the morning and afternoon breaks from 20 minutes to 15 minutes.
 - o Shorten the lunch break from 1 hour 15 minutes to 1 hour 5 minutes.



Student consultation (CVC/CVL): Positive feedback received from student representatives.

- Notable points:
 - o A shorter school day;
 - o Earlier dismissal;
 - o Reduced fatigue by day's end.
- Students believed that changing the start time would not significantly affect lateness, as those who arrive late are usually nearby residents.
- Plans to reorganize sports activities during lunch breaks have been discussed.

Consultation with secondary school teachers:

- Plenary meeting with relevant teachers scheduled for Monday, June 15, at 4:45 pm. Out of 28 teachers present, only two raised concerns:
 - o The impact on a staff member's personal schedule who resides far from the school;
 - o The effect on students' circadian rhythms and shortened break durations. Responses provided:
 - Many international schools in the area typically start their school day around 7:30 am.
 - The new proposed morning and evening schedules should alleviate significant traffic congestion.
 - Several schools already follow these timetables, which have received inspectorate approval.
 - Adjusting the timetable will help lessen traffic congestion in both the morning and evening.
- Discussion with the Teaching Advisory Board took place on Tuesday, June 16, at 3:45 pm. The members present supported this proposal without objections.

Engagement with parent representatives: Concerns mentioned:

- The catering service's capacity to handle the number of students during a shorter lunch period.
- The continuation of sports programs. Engagement with parent representatives:



Responses provided:

- The catering facilities are deemed sufficient (the Paillote and first-floor terrace).
- Conversations are ongoing with management and service providers regarding space reorganization.
- Sports programs will continue and will be organized differently according to P.E. teachers' schedules.

Vote: 8 votes in favor from 8 voters. Proposal unanimously accepted.

Comments:

Parent representatives expressed a desire for all secondary students to finish school at the same time to simplify family pick-up arrangements.

The administration acknowledges this concern; however, such an alignment is incompatible with the school's educational and structural limitations.

In fact:

- The required teaching hours differ by year group, from Year 6 to Year 13, as well as according to the specialties and elective subjects chosen by the students.
- Lesson distribution across the week is pivotal to ensuring a balanced timetable that supports effective learning.
- The current structure considers the available resources in terms of specialized classrooms and teachers; whose duties often span multiple year groups.
- Complete standardization of finishing times would severely constrain timetable planning and could jeopardize teaching effectiveness. Moreover, even with a significant increase in staff and resources, the organization of teaching would still be governed by pedagogical needs regarding lesson scheduling, assessments, and student groupings, making it unfeasible to implement a single finishing time for all year groups.

Nevertheless, the school will still strive to limit excessive shifts and unnecessary on-call hours during timetable creation. Parent representatives also highlighted the importance of minimizing supervision periods during the day, as these can waste valuable time for students when not utilized effectively. The management wishes to emphasize that the school consistently seeks to reduce such duty periods when preparing timetables; however,



specific organizational limitations – particularly related to teacher availability, mandated teaching hours, available classroom spaces, and specific subjects – may not always allow for their complete elimination. It's important to mention that secondary students are constantly supervised in the study hall or CCC.

The teaching assistants on duty are designated as support staff and are available to assist students with homework. However, it has been noted that some students claim not to have any work to do or may not always want to engage in academic activities during this time. To improve the use of these free periods, discussions have commenced with

Mrs Dispagne, the librarian and cultural liaison officer at the school. Beginning in the new school year, a mandatory reading period lasting a minimum of 15 minutes will be instituted for every free period. Books will be made available to students to encourage reading and foster a more productive use of this time.

Additionally, the establishment of clubs is being considered (drama, robotics, and IT clubs). These programs may not cover every free period or align with every student's timetable, but the school will aim to provide more activities to enhance supervision and enrich these periods as much as possible.

2. **Overview of positions held by staff seconded to AEFÉ on a contractual basis**

Closure of secondary school positions – beginning of the 2026–2027 academic year:

- 1 English position (post n°13798)
- 1 Mathematics position (post no. 11569).
- 1 Social and Economic Sciences position (post n°11390)

Reduction of primary school positions:

- 1 position to be eliminated at the start of the 2026–2027 academic year (post no. 12590)
- 1 position to be removed at the start of the 2027–2028 academic year (post no. 11385)

Discussion points:

- Inquiry about the ability of locally contracted staff to deliver lessons, and what will happen to the fee payable to AEFÉ?



• **Responses given:**

- o Recruitment was conducted by a committee including parent representatives;
- o Staff development undertaken through an enhanced training program commencing in 2023;
- o New staff support offered by seasoned teachers within the school, including peer observations and practical analyses, as well as backing from an EF2D in the region.
- o The fee will be adjusted downwards in proportion to the number of teacher secondments.

Vote: 8 votes in favor from 8 voters. Decision accepted unanimously.

3. Additional information

School calendar 2026–2027

- The updated secondary school timetables along with a comprehensive annual calendar for 2026–2027 will be provided to families by the end of June 2026, covering:
 - o Scheduled assessments;
 - o Important school events;
 - o Mock DNB examinations;
 - o Mock baccalaureate examinations;
 - o Oral presentations;
 - o School holiday breaks.

Objective: To assist families in planning their travel well in advance and to minimize absences caused by the early purchase of airline tickets and to follow teaching schedules.

Family guidelines

- Guidelines will be introduced soon, requiring legal guardians' signatures regarding disciplinary actions for (suspicion of) cheating or misconduct.

The meeting concluded at 9:50 am.

Secretary of the meeting

Claire Enjuanès

Deputy Secretary of the meeting

Rachid Aschkar